Creating your Hub Plus Account

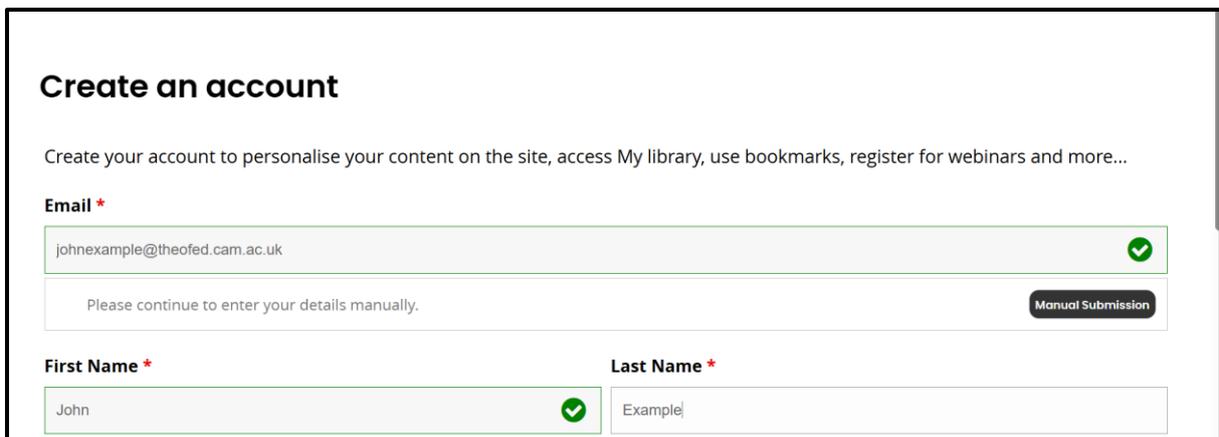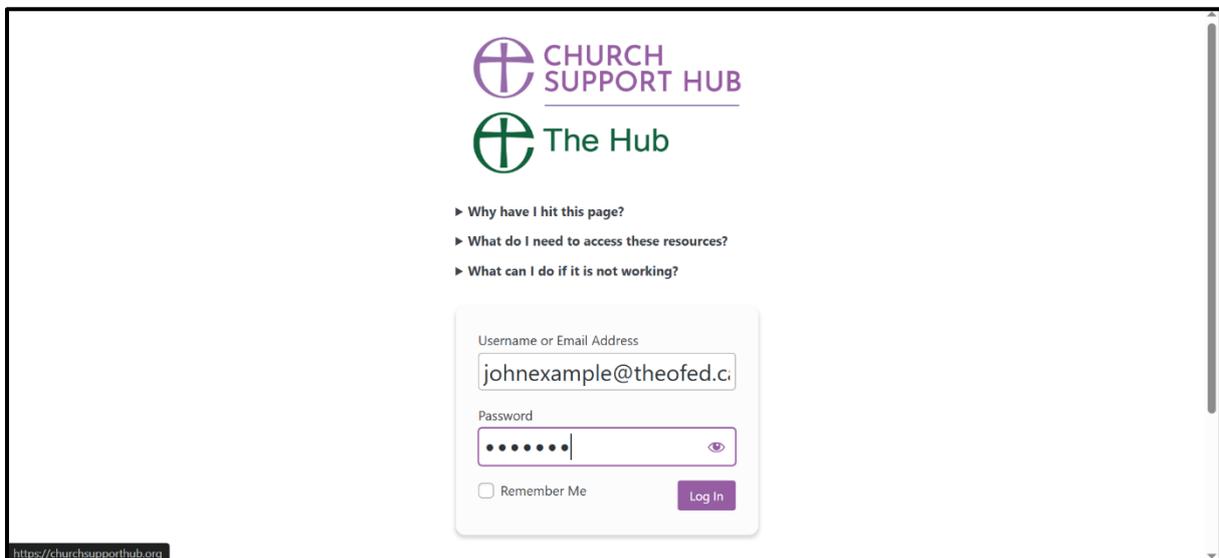1. Go to https://churchsupporthub.org/ and create an account using the link in the top right hand end of the menu bar. **You must use the same email address as your Moodle account**, which is the one that this guidance has been sent to.

2. Log in with the details you just used on the **new HubPlus** landing page, https://hubplus.commonawards.org/my/index.php. You will need to accept the privacy policy.

Searching the Hub

1. You will now be able to search for any digital resources in the Hub Plus catalogue by inputting your search term – whether this is a title, author, publication or keyword – into the search boxes.

2. The upper search box will search ebooks only. The lower search box will search all Hub digital resources: ebooks, articles, journals, and more.
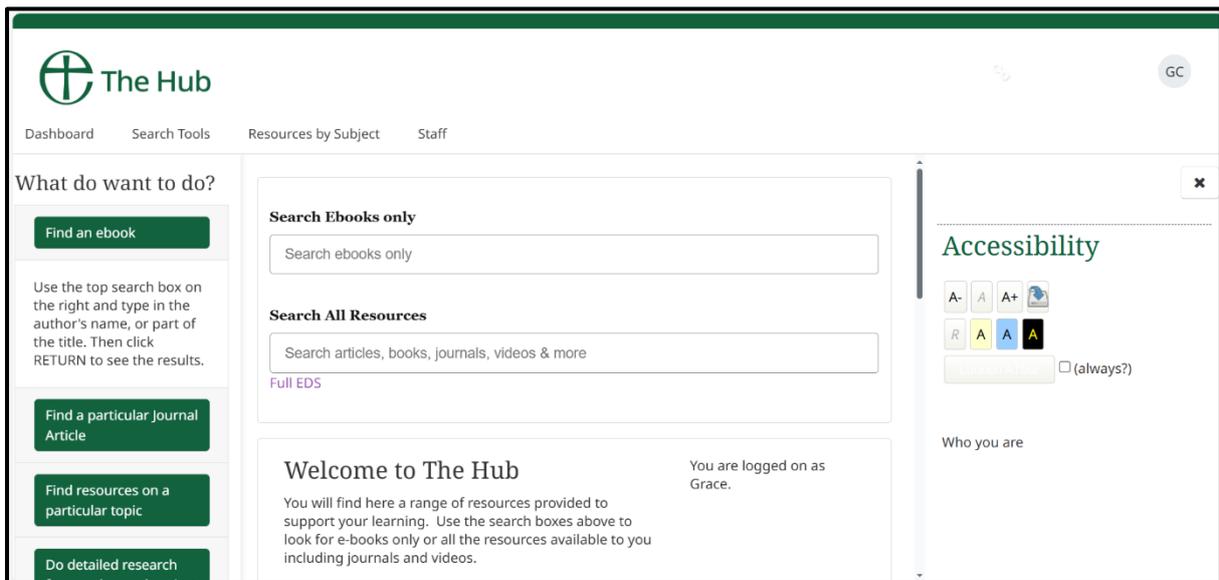
3. The first time you access a Search via the Hub, it will ask you if you would like to create a My EBSCO account – this is recommended, as it will remember all your searches and, eventually, create your bookshelf of useful resources.
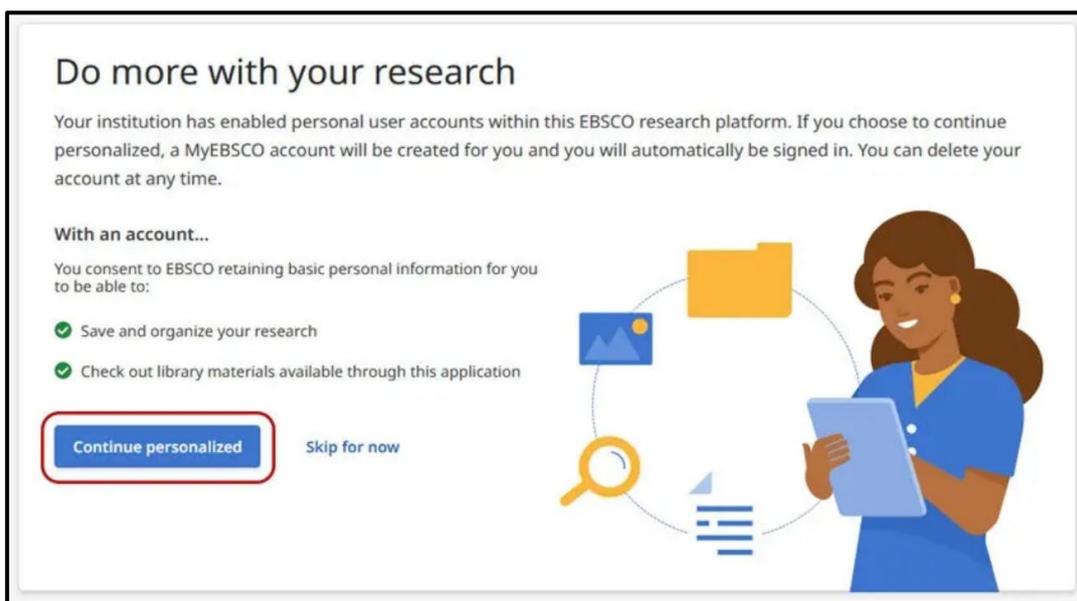
4. After entering your search term, you will see a list of relevant resources. To access the resource you would like to view, click the **Read this book** button beneath the publication details.
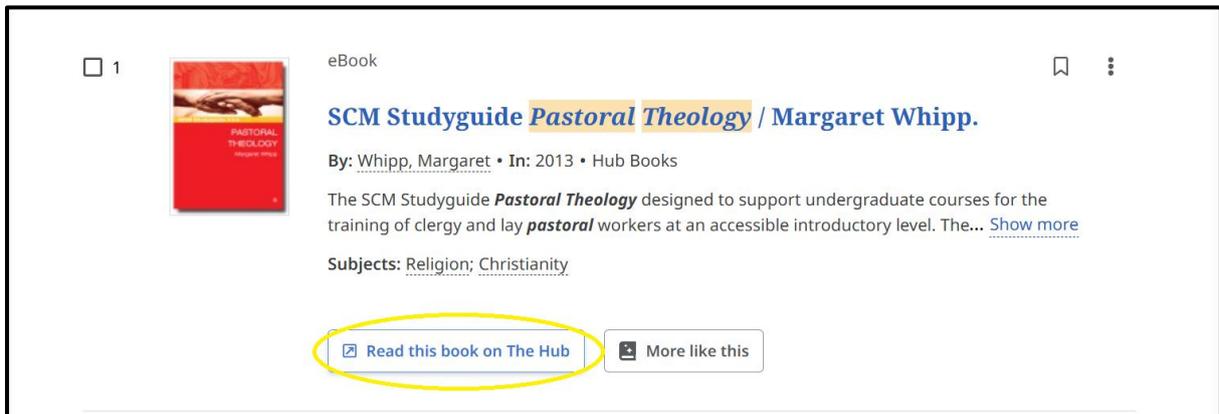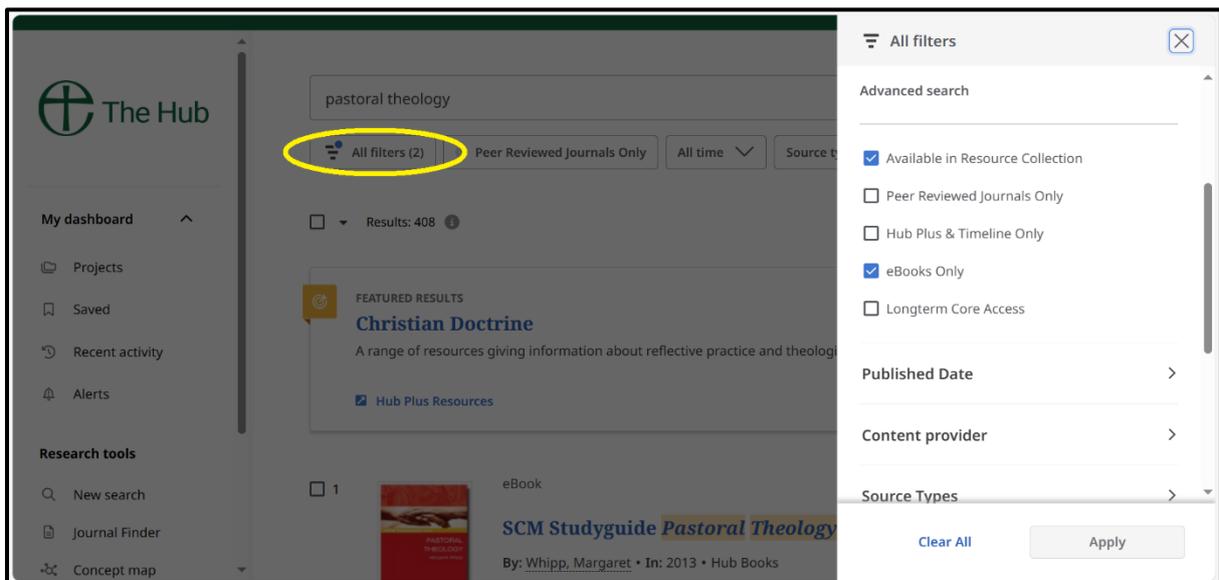

5. If you want to cut down the list of relevant resources, you can filter the results using the **All filters** button, and sort the results by, for example, publication date, publisher, or peer-review status.

What can I do if it is not working?

- Check that you can log in to the churchsupporthub.org site.

- Check that your email on the Church Support Hub is the one used by your training institution or Diocese (you can change it on the CSH site).

- Check that your Theological Education Institution or Diocese is listed on this page [link](#).

- If you have checked all of these then you can email oahelpdesk@help.churchsupporthub.org making sure you are clear what email address you use for the CSH login, and stating which Theological Education Institution or Diocese you belong to.